

Board Meeting 08/11/2022 Minutes
Submitted by Gene Heater, Board Secretary

[Link to Board Zoom Meeting](#)

Present via ZOOM: Elaine Hayes, Elizabeth Mount, Camellia El-Antably, Gene Heater, Sara Serelson, Carol Bowles, Lauren Danley

ZOOM meeting was called to order at 6:35

Chalice lighting & Brief Check-In

1. Consent agenda

- a. Agenda for today's meeting
- b. Staff reports
 - i. Minister – Started work here – Set up meetings if you desire – determine direction
- c. Committee reports
 - i. COSM - July
 - ii. LDT - None
- d. Board Meeting Minutes
 - i. June 2022 Board Meeting
 - ii. UUCU Annual Meeting Minutes - 2022-05-22 – Draft (Approved draft required for changing bank account signatures)
- e. Treasurer report - July

MOTION: Camellia moved to approve the consent agenda. Gene seconded. Motion carried.

MOTION: Camellia moved to approve Rev. Elizabeth Mount's housing expenses in the amount of \$12,905 for 5 months of this calendar year. Sara seconded. Motion carried.

MOTION: Camellia moved to approve Rev. Elizabeth Mount and Camellia El-Antably as signers on the minister's discretionary account as per our policy . Carol seconded. Motion carried.

2. Old Business & Updates

- a. LDT Updates – none
 - i. Elaine with check on this for next meeting
- b. COSM Updates for July – Lauren
 - i. Lauren elected chairperson
 - ii. Priorities will be focused within the church
 1. Coffee hour
 2. Pastoral care
 3. Worship and Faith Development
 4. Small group Ministry
 5. Later consider COMEA and Family Promise

- iii. Share the plate for June – Needs - \$320.19
- c. Faith Development - no update
- d. Technology
 - i. Phone in bookkeeping room reconnected
- e. Finance
 - i. Large net gain due to staff vacancies last year
 - ii. Money moved to search reserves and building and grounds reserve
 - iii. Minister's discretionary account moved to ANB – all accounts are now there
 - iv. Camellia will get in touch with new officer's about signing on the back account
 - v. Treasurer and Finance Committee review all relevant financial totals each month
- f. Living Generous!
- g. Realm CMO
 - i. Finance committee set up as Group
 - ii. Discuss using Realm rather than Mailchimp to do newsletter
 - 1. Ok to move away from Mailchimp
 - 2. Good to work with Publisher
 - 3. Ok to use link
 - iii. Governance advisory group
 - 1. Wider group to make overall policy decisions
 - 2. Email list for feedback people
 - 3. For Technology pro, less pro, holding people
 - 4. Gene will survey board for nominees
 - a. Article in newsletter
- h. UCC live streaming
 - i. Nursery Speaker and monitor
 - 1. Mike Kercher planning to mount monitor
 - a. Elaine will check with Mike for update
 - ii. Training for Jan and volunteers
 - a. Elaine will check with Mike for update
 - b. Randy may be able to develop training video
- i. Key Recovery – Status
 - i. Two problematic keys
 - 1. Former friend - Ash Brower - not much of a problem
 - 2. Kristin Whitehouse-Noonan (307) 635-5543 – will not respond
 - a. Rev. Elizabeth will contact Rev. Hannah about status.

3. New Business

- a. **Finance Team (Joey)** Just a reminder that the finance team has recommended that we change our vendor for background checks to Verified First which integrates with our new Church Management system, Realm. Very quick and easy.
- b. **Fence Repair**
 - i. Phil thought no need to replace fence along the parking lot
 - ii. Neighbor wants us to replace the fence along the parking lot
 - iii. Phil to get estimate on replacing fence around the dumpster
 - iv. Neighbor contacted Jan.
 - v. Fence is on church property may have been built by neighbor

- vi. Wyoming law says both parties must pay 50%
 - vii. We should get quote for partition fence
 - viii. Offer to remove fence to be good neighbor
 - ix. Elaine will contact Phil and Mike about status
 - x. Phil should keep Jan aware of the status so that she can handle queries from Neighbor
- c. Camellia will find out what insurance deductible is and notify Elaine.
- d. New financial Review Team**
- i. Do a limited audit of financial information yearly
 - ii. Presidential appointments - suggestions
 - 1. Steve Furtney
 - 2. Mike Kercher
 - 3. Tim Thorson
- e. COVID rules
- i. Will not change policy
 - ii. Recommend social distancing and mask wearing with a sign on the door
- f. Jan to post meeting times of all governance groups in the newsletter
- i. Next COSM meeting – Thursday August 25
- g. Fall leadership retreat with LDT and COSM
- i. UUA does startup with first year of ministry
 - ii. Sarah Shure available October 8-9
 - 1. Lauren will contact COSM
 - 2. Elaine will contact LDT
- h. COSM liaison is Carol Bowles

Meeting Adjourned at 7:50

Upcoming dates:

Next board meeting: Sept 8 6:30

Fall Leadership Retreat: October 8-9 - tentative