

Board Meeting 04/14/2022

ZOOM meeting was called to order at 12:04 pm

Present via ZOOM: Marcie Kindred, Hannah Villnave, Camellia El-Entably, Elaine Hayes, Mike Kercher, Gene Heater, Emily Smith, Randy Basden, Garth Shanklin, Lauren Danley

Chalice lighting

1. Consent agenda

- a. Agenda for today's meeting
- b. Staff reports
 - i. Minister
- c. Committee reports
 - i. COSM - March
 - ii. LDT - April
- d. Board Meeting Minutes
 - i. March 2022 Board Meeting
- e. Treasurer report

MOTION: Gene moved to approve the consent agenda. Mike seconded. Motion carried.

2. Old Business & Updates

- a. Building use and closure/opening
 - i. Picnic – Success!
 - ii. Auction will be on June
- b. LDT Updates - Elaine
 - i. Mike Lammers and Kayla Lyday will run for COSM
 - ii. Randy Basden will run for Board member at large
 - iii. Emily Smith will run for Board Vice President
 - iv. Still need to fill Emily's at large position
- c. COSM Updates – Lauren
May require approval for volunteers to work at Natalie House for Family Promise
- d. Faith Development
 - i. Workshops
 1. April 7 kids - New faces!
 2. May needs - None
 3. Craft Night – No report
- e. Technology - Installed Church Windows Payroll Release
- f. Staffing
 - i. Nursery
 1. Safe Congregation – Gene & Emily
 - ii. Admin Position update – Hannah
 1. Did not hire candidate
 2. Will do a short term contract to do some administrative work
 3. Will not seek permanent employee until Rev. Elizabeth arrives
 - iii. DFD Position – same as admin position
- g. Finance
 - i. Budget Meeting – Camellia
 - ii. Final Pledge #'s 115,000 – 124,000 not everyone has pledged
Pool budget for inactive committees to provide flexibility
 - iii. Financial review - time to call next year's financial review
 1. Mike volunteered – Steve, Caroljean and Randy Bruns will be

- contacted by Marcie**
- j. ICON CMO – We were only charged for the month's that we used the system. We received a refund of \$480.00.
 - k. UUCS Live Streaming
 - i. Nursery Speaker & Monitor – No update from Mike.
 - ii. Thank you, Elaine for filling in- **Elaine will sit in**
 - iii. **Gene will add column on welcome and count calendar for streaming**

3. New Business

- a. Congregational Meeting
 - i. Letters- thank you, Camellia
 - ii. Print, pack, send – **Emily and Gracie will help.**
 - iii. Meeting Planning
 - iv. Approve budget at congregational meeting.
 - v. **Emily will prepare ballots with content from Camellia**
 - vi. Hannah will make box
 - vii. **Mike will handle the RSVP and prepare an agenda to be projected**
 - viii. Ballots will go out letters with return envelop
- b. Candidating Week
 - i. 4/23 6:00pm Reception -Clay Paper Scissors – h'orderves
 - ii. 4/26 6:30pm Board meeting UUCS Library - potluck.
 - iii. 4/28 6:00 Open House - Clay Paper Scissors - dessert
 - iv. 5/1 SUNDAY CONGREGATIONAL MEETING VOTE BE THERE

MOTION: Gene moved to go into an executive session. Emily seconded. Motion carried.

Executive Session

MOTION: Garth moved to leave executive session. Emily seconded. Motion carried.

Meeting adjourned at 1:10 pm

May

- May 1 - Annual report collated and ready with budget, slate of candidates, and reports from teams
- 3rd Sunday in May, Annual Meeting
 - Thank outgoing elected leaders
 - Volunteer appreciation celebration
- Compensation & Benefits reviews and prepares contracts for following year
- Board selects 3-4 folk for financial review team. Per bylaws, team must be appointed by June 15. Prefer at least one member from previous year, and one with some accounting experience. It is helpful to have a board member as chair or liaison.

Upcoming dates:

April or May - Financial Summit Planning
June - Service Auction

Next board meeting: Second week of May?