

Board Meeting 12/14/2021 Minutes - Submitted by Gene Heater, Board Secretary

Present via ZOOM: Marcie Kindred, Hannah Villnave, Emily Smith, Camellia El-Entably, Mike Kercher, Gene Heater, Garth Shanklin, Elaine Hayes

ZOOM meeting was called to order at 6:32pm

Chalice lighting & Brief Check-In

1. Consent agenda

- a. Agenda for today's meeting
- b. Staff reports
 - i. none
- c. Committee reports
 - i. COSM - December
 - ii. LDT - December
- d. Board Meeting Minutes
 - i. November 2021 Board Meeting
- e. Treasurers reports
 - i. October 2021

MOTION: Camellia moved to approve the consent agenda. Garth seconded. Motion carried.

2. Old Business & Updates

- a. Building use and closure/opening
 - i. Coffee Hour
 1. Consensus was that coffee hour participation would be by informed consent. Those who wish to attend would do so at their own risk.
 2. Volunteers will have to be identified to take the responsibility to organize, setup, cleanup.

MOTION: Camellia moved to allow coffee hour at peoples discretion in terms of vaccination as long as we have volunteers available for set up, dishes, and cleanup. Emily seconded. Motion carried.

3. Gene volunteered to get coffee organized. Possibly with a survey.
 4. Social hall will have closed doors.
 - i. Singing
 1. We will proceed with congregational singing as long as everyone wears their masks.
 - b. New Church Software -
 - i. Approve Icon

MOTION: Garth moved to purchase the ICOM CMO software. Camellia seconded. Motion carried.

- c. LDT Updates - Elaine

- i. Thoughts about a bonfire were discussed – possibly at Randy Brun’s
 - ii. Indoor ideas were a fun art night
- d. Service Auction
 - i. Marcie Linde should have help
 - ii. Board should provide guidance
 - iii. Should be it in person, or online only
 - iv. Online silent auction
 - v. Use the simplest method
 - vi. Camillia will talk with Marcie and ask for her opinion and give feedback from board
 - vii. Mike will speak to Joe Corrigan
- e. COSM Updates – Marcie
 - i. Family promise is buying a house
 - ii. Hannah will be talking with Lauren about FD
- f. Faith Development
 - i. Workshops - January Workshop?
 - 1. Monthly Craft/FD
 - a. Ask Mark to formally be part of FD - Hannah will reach out to Mark
 - ii. Nursery
 - 1. Speaker & Monitor - Mike
 - a. Using Zoom on tablet
 - b. Attach tablet to TY in nursery
 - c. Expand Wireless network
 - i. Gene and Mike will discuss offline
 - 2. Staffing
 - a. Insurance update in January – Emily to meet with Insurance Rep
 - i. Marcie will add to yearly to do list
 - b. Submit teens background check
 - i. Teens need to submit information to Hannah
- g. DFD Position - none
 - i. C&B waiting on updated UUA guidelines
- h. Finance
 - i. Steve Furtney, Mike Shonsey, and Sharon Kelsey working on Financial Review. 98% Complete!
 - ii. Stewardship goal \$175,000
- i. Living Generously
 - i. IT IS US!
 - ii. Hannah will check to see if she has an editable version of the pamphlet
 - iii. Emily will update the letter with Camellia’s help
 - iv. Sharon Kelsey and Mike Lammers have helped in the past.
 - v. Packets will mail last week of February or first week of March
- j. Ministerial Search
 - i. Credit or Debit card?
 - ii. Should be in Policy.

MOTION: Emily moved to authorize a debit card in Abbey Kercher's name for search committee's expenses. Garth seconded. Motion carried.

- iii. Approve Ministerial agreement.

MOTION: Camellia moved to approve the ministerial agreement as presented by the Compensation and Benefits Committee. Garth seconded. Motion carried.

3. New Business

- a. Upcoming in "Church Year Overview" January
 - i. Staff mid-year reviews - none
 - ii. Reminder to ministry teams et al to be thinking about their budgets for next year – **Camellia will do**
 - iii. Board & CoSM mid-year retreat – Bowling
 - 1. Hannah will ask Lauren to consider organization
 - iv. Leadership Development reviews open elected positions & begins soliciting names for candidate slate
- a. Letter of Concern - Topics to discuss at...
 - i. Cottage Conversations COSM
 - ii. Bonfire LDT
- b. Administrator Position
 - i. Combine with tech and volunteer positions?
 - 1. Tamra resigning the last week in January
 - 2. Will document some procedures
 - 3. Need to consider new requirements for staff
 - 4. **Camellia will let C&B know our expectations of new position**
 - 5. **Marcie, Camellia, Mike, and Hannah will meet to discuss how to fill the gap until hiring is accomplish**

Meeting Adjourned at 8:28

Upcoming dates:

Next board meeting: January 28
Bylaw cleanup – January
Financial Summit Planning – January