

4/20/2021 Final Version: Camille Furtney, Board Secretary

Present via ZOOM: Mike Kercher, Marcie Kindred, Rev. Hannah Roberts Villnave, Camellia El-Entably, Gene Heater, Caroljean Bongo, Garth Shanklin, Camille Furtney

ZOOM meeting was called to order at 6:00 PM by Mike Kercher.

## 1. Consent Agenda

- a. Agenda for today's meeting
  - i. Staff reports
  - ii. Committee Reports
  - iii. Board meeting minutes - March 23, 2021
  - iv. Treasurer's Report

**-MOTION-** Camellia moved to approve the consent agenda. Garth seconded, and the motion passed unanimously.

## 2. Old Business and Updates

- a. Habitat for Humanity Update
  - i. Rev. Hannah reported that Dan Dorsch is our affiliate with Habitat for Humanity, and that she has not yet gotten in touch with him.
- b. Building use and closure/opening
  - i. Reopening update
    1. Other than reduced capacity numbers and flexible planning for the fall, there will be no other big changes to the building use and closure/opening policy. The air filters in the offices will be replaced, with no other big expenditures planned.
    2. After some discussion, the Board decided it is comfortable with modifying the orders and allowing meetings to be held outside.
  - ii. On Sunday, June 20th, our Flower Communion service will be held in the amphitheater at Lion's Park.
- c. Technology report
  - i. Church Windows Payroll Update (See Item F. New Church Software)
- d. Policy Update - No Update Needed
  - i. Approved Procedures 2.9.1, the Minister's Discretionary Fund, and 2.1.1, Accounting- Internal Control, were loaded onto the hard drive. These were sent out to Board members.

**-MOTION-** Gene moved to adopt Procedure 2.1.2, the Signature Card Revision. Camellia seconded. The motion passed unanimously.

- e. Fundraising 2021
  - i. Camellia reported that phone calls have been made to people who have not turned in pledge forms, with messages and voicemails being left. There has been some response to calls, and some pledge forms have still not been turned in. Michael offered thanks to Camellia for heading up

this effort.

- f. New Church Software
  - i. Gene reported that he has been getting ideas of what is available, such as Church Windows, but has been looking at more cloud-based applications so everyone is in control of their own information. Also, cloud-based options are more updated and more user-friendly. There are software packages for bookkeeping, but we would have to pay for the service. The cost per month is estimated to be \$100-150.
- g. COSM Updates
  - i. Letter to the Board from a concerned member Lauren Danley reached out to the concerned member and reported having a good discussion. COSM is checking to see if there are others who do not have the technology to access virtual church services, etc. Rev. Hannah and Lauren will be talking further about this matter as it is part of a broader conversation regarding pastoral care. The COSM meeting in April is scheduled for April 22nd, from 6:30-8:00. Anyone is welcome to attend.
- h. The question was raised as to whether Bob Weinland is off the Board. Due to personal circumstances, he will not be running for a Board position again.

### **3. New Business**

- a. Collaborations
- b. Combining Worship- Summer 2021. Rev. Hannah reported that there is the possibility of collaborating with other congregations (Casper, Laramie, and Greeley, CO) during the summer months.
- c. DFD Opportunities
  - i. Mary met virtually with the R.E. people in Casper during their recent Faith Development meeting. They discussed having a regionalized OWL meeting. They also discussed having
    - 1. quarterly meetings in person, combining their efforts and being a resource to other congregations.
  - ii. B. Ministerial Search: Rev. Hannah announced to the Board that this will be her last year with UUCC. She explained that there are two paths for a ministerial search: 1) contract minister or 2) settled minister, with pros and cons for both.
- d. Settled minister:
  - i. Search committee is utilized; process is highly regulated and follows a strict calendar.
  - ii. Process involves pre candidating and candidating. Pre Candidate can be virtual this year, which will cost less.
  - iii. Minister is called by the congregation.
  - iv. Settled ministry implies a deeper relationship between the minister and the congregation.
- e. Contract minister:

- i. Process is less formulaic, more flexible, and cheaper.
  - ii. Board can appoint a team to review applications.
  - iii. Processes can run on our own timeline.
  - iv. We could miss out on candidates or have more.
  - v. Contract option is usually for 1-2 years with the option to renew. Could be a contract to call.
- f. The Board discussed the process of informing the congregation of Rev. Hannah's departure. Rev. Hannah has a letter, and Mike will put a letter from the Board with it. The letters will go out prior to the annual meeting. At the annual meeting there will be a conversation with the congregation rather than just a report.
- g. C. Annual Meeting, scheduled for May 23, 2021
  - i. Reports to the Board are due May 7th.
  - ii. Mike, Tamra, and Rev. Hannah need to talk about a calendar for deadlines for the annual meeting, such as getting postcards mailed out, and also for the search.
  - iii. D. Budget 2021-2022
- h. Draw from reserves will be done at the Boards' direction.
- i. Camellia reported that the Finance Committee has a draft budget, which is mostly the same as last year's budget. The differences are in Building and Grounds, where there was a big jump from \$2500 to \$11,200, and in Staff Compensation and the potential upcoming Live Streaming Commitment, and Funding The draft budget has a deficit of \$49,681 from estimated revenue. We did not spend approximately \$26,000 from Reserves in Fiscal Year 2020-21. There is an additional \$5,000- \$10,000 in surplus for FY 20-21 for a total surplus of \$31,000-36,000 from the FY 20-21 Budget. The Finance Committee is willing to consider a \$31,000-36,000 deficit for FY 2021-22. The Finance Committee recommends cutting \$13,000-19,000 from the Draft Budget and recommended areas to cut.

#### **4. Executive Session**