

1/26/2021 Final: Camille Furtney, Board Secretary

Present via ZOOM: Marcie Kindred, Rev. Hannah Roberts Villnave, Camellia El-Entably, Gene Heater, Bob Weinland, Caroljean Bongo, Garth Shanklin, Camille Furtney

Zoom meeting was called to order at 6:00 PM by Marcie Kindred.

1. Consent Agenda:

- A. Agenda for today's meeting
- B. Meeting Minutes: October and December 2020
- C. Staff reports
- D. Committee Reports
- E. Treasurer's reports

-MOTION- Gene moved to approve consent agenda, and Bob seconded. Motion passed unanimously.

2. Old Business and Updates:

- A. Building use and closure/opening:
 - 1. It was decided that the building closure order remain in place for now and be revisited at next month's Board meeting.
 - 2. Rev. Hannah raised a concern about the boiler going off and not being discovered for an extended period of time due to building use restrictions. She suggested that existing users be recruited to check on the boiler.
 - 3. Marcie offered to send out an email to existing users and coordinate a list of people who will do a daily check on the building.
- B. Technology report:

Gene reported that there have been two upgrades: Church Windows and Church Windows Payroll.
- C. Policy Update-No update needed
- D. Financial Review Committee Report
 - 1. Asset Management:
 - a. Andrea has compiled a list of technology assets, including their serial numbers.
 - b. Mike Shonsey is working with Building and Grounds to start a list of major assets.
 - c. Camellia noted that the piano and organ are two of our biggest assets.
 - 2. Financial Background Checks for Volunteers and Employees

At the suggestion of the Finance Committee, the Board discussed whether to require background checks on people with credit cards and

signers of checks to find out if they have a history of fraud, criminal history, or are a stealing risk. Camellia said that the cost for background checks on volunteers should be \$8-\$15 and \$35 for staff.

-MOTION- Garth moved to require background checks on signers and Caroljean seconded it. Motion passed unanimously. The background check requirement will go into effect in June at the beginning of the new board year.

Gene raised a question about credit checks, saying that this was not recommended by the Revenue Committee. Camellia suggested the need to specify who is responsible for checking, when they are to be done, and what will be checked. Rev. Hannah said she will revisit the church's suggested protocol for background checks

3. Offsite Financial Backup

Camellia expressed a concern about both back-up systems being in the building since a fire could destroy them both. She suggested using Google Suite as a Cloud backup since the church already uses it.

-MOTION- Camellia moved that bookkeeping be required to backup to the Cloud. Bob seconded and the motioned passed.

The point was raised that, since onedrive and Google Drive are both options for Cloud security, Mike Kercher should be consulted due to his tech expertise.

It was noted that Caroljean sent a "thank-you" from the Board to the Financial Review Committee, consisting of Tim Thorson, Dory Klopfer, and Sharon Kelsey.

E. Fundraising 2021

1. Living Generously Updates

Camellia and Abby met with Sarah Serelson and Kelsey Oliver to transfer knowledge about the Living Generously campaign. It will be lower-key this year due to Covid. There will be a Sunday service focused on the campaign, along with an ask letter from the Board and Rev. Hannah. There will be a time-line for the mailer. The goal will be \$180,000. The Board will help with follow-up calls.

2. Connection Auction

Due to Covid, we will not have our regular Service Auction. Instead, we will have a two-part Connection Auction. Information about how to submit items can be found in the UUCC newsletter.

a. Feb. 20th -27th Virtual Silent Auction

b. Feb. 27th Virtual Live Auction

F. Faith Development Updates

1. On 1/19/21, a Stakeholder Meeting for the High School Class was held.

Frustrations regarding the youth program were heard, and all are thinking about the future direction of the program, including the vision for youth program ministry.

2. Mary will facilitate a meeting with youth and parents during the first week in March. Programming options for children of elementary age and younger will be discussed in the event that the congregation is meeting together again in September. A major topic of discussion will be whether the previous Faith Development model or something different will be used.

G. Goals 2020 Update

1. By-Law Subcommittee (Inclusive Language)--Postponed discussion until Mike is present.
2. Financial Summit--Postponed discussion until Mike is present.

H. Online Advertising

1. Updates/Recommendations
 - a. Rev. Hannah reported that Facebook advertising for the Solstice service resulted in over forty screens logged in, with a majority of these not being UUCC members. Instead they were other UUs around the state and people interested in the Solstice. As a result, she is planning to offer a quarterly evening earth-centered service to see what interest there is.
 - b. Rev. Hannah also reported that there will be a virtual visitor check-in starting this coming Sunday as a way to help track visitors.
2. WPR and Wyofile
 - a. Camellia (?) reported that Mike Shonsey has suggested that, instead of underwriting WPR, UUCC underwrite Wyofile. This would result in UUCC appearing on their website. It is an independent, nonprofit organization that has won lots of awards and has similar social justice values to ours.
 - b. Mike has also suggested that the Budget Committee put money in for digital advertising. Marcie reported that most of our advertising budget is designated as pass-through for NPR spots, which cost approximately \$2,000. Right now we have \$800 in the advertising budget separate from the pass through amount, which goes to NPR. So far this year we have spent \$115 of the \$800.

I. COSM Updates

1. Lauren reported that Mac Marino was elected to replace John Sanford for his unexpired term.
2. Regarding tracking attendance, Lauren reported that the monthly data tracking has not been updated for the breakout sessions and worship service.

3. Family Promise was in the middle of a rotation when Covid hit. Donations are needed for a specific house to be used for rotations.
4. Share the Plate
 - a. The same individual is serving this year
In 2019 we raised \$5,306. In 2020 we raised \$7,232, approximately \$1,900 more than in 2019, mainly in the first half of the year.
5. Pastoral Care is currently more formalized, with the job description being taken from the UU website. Looking forward to post-Covid times, the description of in-person pastoral care will have to be determined.

3. New Business

- A. RBC (Investment Account) Camellia reported that Peter Kline is now managing our investment account since Paul Howard has retired.

The Signatory Authority for our RBC account needs to be updated.

-MOTION- Camellia moved that the signers be the Board President (Mike Kercher), Vice-President (Marcie Kindred), Treasurer (Camellia El-Entably), and members of the Finance Committee. Garth seconded, and the motion passed.

- B. Habitat for Humanity

1. Rev. Hannah reported that the director of Habitat for Humanity is asking UUCC to support a build they are doing for Thomas Redding, a UUCC member. They are asking for both monetary support and volunteer time. If we commit to a dollar amount, it will be doubled through a matching grant. Rev. Hannah wanted to present this to the Board to determine if it thinks this is a good use of congregational energy. The Board agreed that it is, viewing it as a tangible expression of care.
2. Rev. Hannah will bring this to COSM for discussion, and will then email the Board to discuss our official commitment.

- C. Use of Pictures on Website Violation-Reference Number:4869-1140-8285
In response to a complaint by a company claiming that images on the church website violated copyright, Rev. Hannah and Tamra have scrubbed the images from our website.

4. Executive Session

-MOTION- Camellia moved that the Board move into executive session, and Caroljean seconded. The motion was granted unanimously.

No motions came from the executive session at this time.

Adjournment: Marcie adjourned the meeting.

