

UCC BOARD OF DIRECTORS MEETING – September 22, 2020 MINUTES

9/22/2020 Final Minutes: M. Kercher, Board President

Present via Zoom: Mike Kercher, Marcie Kindred, Hannah Roberts Villnave, Camellia El-Antably, Garth Shanklin, Gene Heater, Robert (Bob) Weinland, Caroljean Bongo

Zoom meeting was called to order at 6:05 PM by Mike Kercher.

CONSENT AGENDA:

- Approval of the Agenda for today's Meeting
- Meeting minutes: August 25th, 2020
- Staff Reports – Rev. Hannah and Mary Scherden
- Treasurer report August 2020
- Committee Reports

-MOTION- Bob moved to approve consent agenda and Camellia 2nd. Motion granted unanimously.

OLD BUSINESS AND UPDATES:

- Building use and closure/opening:
 - Mike shared a letter that Sharon had written to help explain her position on the topic of UCC facility opening. Rev Hanna shared input from the bookkeeping team, staff, and herself. Staff would appreciate good communication so everyone knows in advance who is planning on being in the building. Hannah also plans to implement a Google Calendar that will track visitors and event. She will share this calendar more widely with people so everyone can see the planned activities. Key issuance and use, contact tracing, and mask requirements were also discussed. Formation of a task force to determine the best ways and means to open the building was supported by the Board. This group would be comprised of a member from the Board, a member of COSM, a mental health professional, a shareholder, and a data person.
 - **–ACTION ITEM-** Tim Thorson was a person identified as a potential candidate Mike will reach out to Tim to see level of interest
 - **–ACTION ITEM-** In consideration of the group's anonymity precautions Hannah will reach out to NA to discuss contact tracing possibilities.
- Technology report:
 - Gene is researching ways to potentially reconfigure the UCC phone system to make things more efficient and useful. He also discussed the potential of shifting the UCC church data to more cloud based, this could potentially help staff maintain the church's online presence easier specifically regarding the website. Gene also scheduling an upgrade to the Church Windows system in the coming future. Hannah also encouraged everyone to fill out the COSM survey if they have not already.
- Policy Review Status:
 - Gene let us know that John Sanford has officially resigned from the policy committee. Andrea and Joey will still assist and advise in the creation of the finance policies. Marcie Linde is going to set up a meeting to help find a process to formalize how finance policies are introduced and approved. This new process will be shared

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with the finance team for approval. Gene hopes to have 3-7 policies ready for the Finance Committee and the Board in October.

- Service technology request order updates:
 - Rev Hannah has ordered all items and they are in use at this time. This item of old business will be removed from the Agenda for next month and is considered to be completed by the board.
- Rev Hannah Fellowship Evaluation:
 - The Executive Committee of the Board will meet in early October to prepare an initial draft. This draft will be shared with the Board for approval and then sent to Rev. Hannah for her review no later than Oct 17th. The MTF review will be approved at the Oct 27th Board meeting and then submitted to the UUA on Nov 1st.
- Projector Install Schedule:
 - **-ACTION ITEM-** Mike will get projector installed in October and will notify UCC staff before entering facility.
- Financial review committee:
 - The Financial Review Committee report is anticipated to be completed in the coming weeks, the Finance Committee will be the first to review the findings and any recommendations before forwarding to the Board.

NEW BUSINESS:

- Church Mutual Renewal:
 - Mike explained that the Church Mutual Premium for the coming year is a total of \$5,274. This is a 14.1% increase over the last year and \$274 over what has been budgeted. An option is available to lower the total cost of the premium by \$56 is available by removing coverage for terrorism risk. The Board discussed and decided to keep the terrorism risk coverage.
 - **–MOTION-** Camellia moved to pay for the \$274 unexpected increase in the Church Mutual Premium out of the Board's 6% allowance and Garth 2nd. Motion granted unanimously.
- Church Mutual Supplemental Wind and Hail Coverage:
 - Currently our deductible for Wind and Hail damage is \$10,000. To decrease that deductible to \$1000, it would cost approximately \$1000 a year in premium.
 - **–ACTION ITEM-** Camellia will ask the finance committee for a recommendation regarding this, and if supported, an application will be submitted to Church Mutual for an actual premium quote.
 - **–ACTION ITEM-** Mike will work with the Building and Grounds team on the UCC facility information worksheet associated with this application.
- Beloved Conversations:
 - Rev Hannah was please to inform the board that there was enough interest in Beloved Conversations to get a group discount. She indicated that those interested were 10 church lay people, herself and Mary, and some members of the Board and COSM
- Leadership Retreat 2020:

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- Rev Hannah explained that the church leadership will meet Friday night (9/25/2020) from 7-8:30pm for grounding and centering. We will also meet on Sunday (9/27/2020) from 1-3pm as a group and in our service groups (board, CoSM, LDT), and again as a group. Rev Hannah will split her time between the three groups. Goal setting for the year will be the focus of the Sunday activities.
- Updated PWR Contact:
 - Mike explained that our new PWR contact is Sarah Shurr
- Auction Feb 2021 Discussion:

Camellia mentioned that Joe Corrigan will be stepping away from leading this fund raiser and that he is willing to support and train the next person who will be stepping into leading the auction this coming year. LDT has some candidates in consideration at this time.

Executive Session:

- Not Needed at This Meeting

Mike adjourned the meeting at 7:40 PM

Important Dates:

UUCC Leadership Retreat Sept 25th and Sept 27th
Next board meeting: October 27, 2020 at 6:00 PM