

UUCC BOARD OF DIRECTORS SPECIAL MEETING – May 12, 2020 MINUTES

P. Stump, Board Secretary

Present via Zoom: Mike Kercher, Rev. Hannah Villnave, Caroljean Bongo, Camellia El-Antably, Garth Shanklin, Gene Heater, Phil Stump

Zoom meeting was called to order at 6:00 pm by Mike Kercher.

CONSENT AGENDA:

- Approval of the Agenda for today's Meeting
- Proposed motion for Mission Statement By-Law Change
- Proposed Annual Meeting Agenda

With the exception of the UUCC FY 2020-2021 Budget, Camellia moved to approved consent agenda and Garth 2nd. All approved

OLD BUSINESS AND UPDATES:

- Each of Board Members discussed making calls to Members about the Annual Membership meeting. Tamra can help with phone numbers that were not correct.
- Tamra is gathering all the content for the Annual report. A few Committee Reports were missing.

NEW BUSINESS:

- Camellia reported that about 20 households are not providing a pledge. The Finance Committee is concerned about the FY 20-21 budget relying on a large gift in order to balance. The Committee discussed doing a COLA adjustment for staff during the year if finances improve. Per the Executive Committee suggestion, this budget is essentially “flat” with only necessary increases to cover expected increases in utilities, etc. Both the Bookkeeper and Music Director positions are only budgeted for 6 months. Caroljean made a motion to approve the FY 20-21 UUCC budget and Garth 2nd. All approved.
- Camellia reported on the church receiving the \$24,000 loan from the Paycheck Protection Program (PPP) grant program. The loan will be forgiven if 75% or more of the money is spent on payroll. The program can pay payroll and utility costs. Camellia made a motion to support backpay up to their contract hours to employees to be paid over the next three paychecks. Camellia made a motion to approve and Gene 2nd. All Approved except Garth abstained because of a Zoom connection problem.
- Camellia explained the bookkeeper computer must be replaced because it is outdated. Other computers rely on this computer to have access to Church Windows. Camellia moved to approve the purchase of a computer up to \$1,250 in cost and Garth 2nd. This total amount corrected the maximum computer cost of a previous motion. \$200 of the amount is from the furniture and fixtures budget and the remainder is from the 6% Board discretion budget. All approved.
- The Members and Rev. Hannah discussed preparations for the Annual Membership meeting.

Meeting was adjourned by Mike at about 7:10 PM.

Important Dates:

Regular Board Meeting, May 26

Membership Annual Meeting via Zoom, May 31, 11:15 AM following the Zoom Service

General Assembly (online), June 24 – 28