

UUCC BOARD OF DIRECTORS MEETING – June 23, 2020 MINUTES

6/28/2020 Draft: P. Stump, Board Secretary

Present via Zoom: Mike Kercher, Rev. Hannah Villnave, Caroljean Bongo, Camellia El-Antably, Garth Shanklin, Gene Heater, Robert Weinland, Phil Stump, Jackie Hutchins, John Sanford.

Rev. Hannah lit chalice and provided reading.

Zoom meeting was called to order at 6:08 pm by Caroljean Bongo.

CONSENT AGENDA:

- Approval of the Agenda for today's Meeting
- Meeting minutes: May 26th 2020
- Staff Reports – Rev. Hannah and Mary
- Committee Reports
- Treasurer report – May 2020
- Minutes from 2020 Annual meeting for provisional approval

Caroljean requested an additional agenda item related to unspent money for Family Promise.

Camellia moved to approve consent agenda and Mike 2nd. Motion granted unanimously.

OLD BUSINESS AND UPDATES:

- The leadership spoke about opening up for the smaller groups; Family Promise, Narcotics Anonymous, yoga and meditation. Mike and Gene noted concerns about the numbers of cases going up in Laramie County. The Board agreed to continue the closure to small groups and to revisit the decision each month.
- Mike is planning to install projector later this summer.
- Rev. Hannah said the 4 part-time employee contracts have been signed. The nursery staff contracts have not been signed. Caroljean will be addressing the signing of Rev. Hannah's contract.
- Gene explained setting up the new bookkeeper computer with Church Windows and access for all the other computers. Gene said Rev. Hannah's computer needs to be set up. He checked on some concerns about voicemail. He also renamed the extensions on each phone to the appropriate church staff person.
- Gene explained that 2 revised policies and 3 revised procedures were being reviewed by the Finance Committee. He said 1 policy and 3 procedures are currently being worked on. He said a policy is needed for handling the Vanco electronic payments regarding security.

NEW BUSINESS:

- Board thank Phil Stump for service as Secretary.
- Caroljean said the members volunteering for the Church Financial Review are Dori Klopfer, Sharron Kelsey, and Tim Thorson. Phil will help with the initial meeting and Garth volunteered to serve as Liaison from the Board.
- Camellia moved to approve new Board appointments, Mike Kercher as President, Marci Kindrid as Vice President, and Camellia as Treasurer as having primary signatory authority for Bank of the West account effective as of July 1, 2020 with Caroljean Bongo being removed and with no effect on the Ministerial Discretionary fund account. Bob 2nd the motion. Approved unanimously.
- Mike explained that we have volunteers for doing all the mowing this summer. Phil explained the problems with the existing sprinkler system. The iron pipes are failing and wasting water. Bob Twyford had maintained the system for many years requiring significant hours each week. Mike Shonsey has done a very good job starting the system up this year. Mike and Phil have met with

contractors but are having trouble getting written bids. They also meet with Birgitt Paul and Steve Scott to go over their suggestions and recommendations. The plan is to eliminate the turf areas that are difficult to maintain near the street and behind the church. Prior to the meeting the Finance Committee had meet and recommended that the Board approve the purchase and installation of a new irrigation system for an amount up to \$5,796.21 which is balance of the Building Fund.

Camellia asked the question to approve up to \$5,796.21 for the installation of a new sprinkler system with the Building & Grounds Committee moving forward to solicit bids and make a selection in the best interest of the church. Garth moved and Mike 2nd the Motion. Approved Unanimously.

- Caroljean read the members of each of the Church Committees identifying Chairs of each.
Membership: Camille Furtney (Chair), Brett Avila, Jan Behrens, Elaine Hayes, Gordon Johns, Sharron Kelsey, Mike Lammers, Susan Lett, Lori Miller, Kathleen Petersen, Rhonda Woodard
Finance: Marci Linde, Mike Shonsey, Paul Howard (Chair), Dori Klopfer, Joey Van Shaik, Steve Furtney, John Sanford, and Camellia El-Antably, Treasurer
Building and Grounds: unofficial- Mike Shonsey chair, members Phil Stump and Mike Kercher
Religious Education: not formed yet.
- Camellia explained the UUCF Family Promise Committee wants to write a check for \$800 to go to Family Promise. This is leftover money. The Family Promise expenses have been higher because families are having to have hotel rooms because of COVID-19. Mike moved to make a check for \$800 as a 1-time special payment because of the pandemic. Bob 2nd and all approved.
- John Sanford reported as COSM liaison. He mentions the Crow Creek Revival and concerns with cleaning under the bridges because they are occupied. There are concerns and they are not wanting children to volunteer without parents. He mentioned other discussions about the worship and small groups and opening up the church and keeping the communication with the Board on these matters.
- Caroljean adjourned the meeting at 7:00 PM.

Important Dates:

Next Board Meeting: July 28, 2020, 6 pm.

General Assembly (online), June 24 – 28

New Board Member Orientation will be July