

UCC BOARD OF DIRECTORS MEETING – Dec. 10, 2019 MINUTES

P. Stump, Board Secretary 1/26/2020

Bob Weinland, Gene Heater, Mike Kercher, Caroljean Bongo, Rev. Hannah, Camellia El-Antably, Phil Stump, Hailey Ellingham, Garth Shanklin, Birgitt Paul

President Caroljean Bongo called the meeting to order at 6:00 PM.

Caroljean recommended the addition of two agenda items in Old Business: Discussion about the UCC's Mission Statement and formation of a Committee.

CONSENT AGENDA:

- Approval of the Agenda for today's Meeting
- Approval of Meeting Minutes from Oct. 22, 2019 Board meeting.
- Staff Reports and Committee Meeting Reports
- Treasurer's Report for Oct. and Nov. 2019

Motion: Camellia made a motion to approve the consent agenda and Bob Weinland seconded the motion. The consent agenda items with changes noted above were approved unanimously.

Old Business and Updates

Mike Kercher will be contacting Rock-on-Wheels to determine the status of the bike rack.

The Board reviewed the revised building use policy sent out by Gene Heater prior to the meeting. Hailey spoke about the release waivers that were just received from Church Mutual.

Action Item: The Board needs to review the different example waivers and Rhonda will need to review the legal aspects of the proposed waiver. Phil will convert the sample waivers from pdf to word documents. The Board discussed the possibility of developing an alcohol policy for church sponsored events. Board members were in support of needing a policy for church events when alcohol is served.

Rev. Hannah reported on the search for a Music Director search. There is the possibility of a finding a qualified applicant in some of the candidates that she is exploring.

Rev. Hannah reported that Mary Scherden has reached 75 hours of professional development. She will be honored during the church service on Jan. 12th.

Camellia reported on the selection of a Bookkeeper for the church. She said that Joey, Steve Furtney and Rev. Hannah will be serving on the selection interview committee. An interview is planned for next week.

Phil reported that a draft of the financial review report had been submitted to the Church Treasurer. Camellia said she had reviewed it and it will be shared with Joey and Andrea to review the draft.

Action Item: Following the Committee's response to comments, a final report will be submitted to the Treasurer and the Board and with the Finance Committee.

The Board discussed COSM's review of the possibility of a Committee formed in reference to the Creek clean-up in Cheyenne. The new Ad-Hoc Committee will need to determine structure and how they are formed. Kathy Jenkins is willing to lead the Committee. The Committee needs to determine what actual work is proposed. There was discussion about whether the Committee falls in the scope of UCC's mission. COSM will review and decide if the Committee should be formed.

Action Item: Rev. Hannah will follow-up about the formation of this Committee. Hannah will follow up with Mary Scherden regarding the Summer Camp finance report and it is expected to be ready for the December finance meeting and the next board meeting.

Camellia sent an email message to Rev. Audette about the remaining balance of the payment for the housing deposit loan. Both Reverend Audette and Rob responded that the remaining balance would be taken care of.

The new mission statement was read by Caroljean.

“To create a community of refuge where all have equal worth and our invited into spiritual exploration as a foundation for hope, compassionate service and action.”

The Board discussed needing to form a group to meet with Rev. Hannah and to review the mission statement and provide information at the Congregation’s annual meeting in May. There needs to be more interactions with the Congregation prior to the May meeting. The Church members need to be thanked for their work at the Cottage meetings and the Mission Workshop. Both Mike Kercher and Gene Heater volunteered to be part of the group.

New Business

LDT is reviewing dates for next Retreat. The preferred date is Feb. 8.

The piano expense was \$1,200 instead of \$300. Jim Campbell, who has stewarded our piano for several years, donated the remaining \$900 to the church to cover the expense. Because the amount is above what it is budgeted, the extra \$900 will go against the Board’s 6% allowance and requires a vote.

Motion: Garth 1st and Bob 2nd. The motion was unanimously approved.

Rev. Hannah provided an update on Wake Now Our Vision. Rev. Hannah was very happy about it. She said that each of 4 disbursements will be slightly less than \$21,000 each. Disbursements will occur in January, April, and July next year. The money will go into a separate account fund. These disbursements were 10% matching gifts from the UU Shelter Rock congregation from planned gifts on the order of over \$800,000 to UUC. Camellia is in the process of drafting a gift policy. The Board discussed doing some planning of priorities for the future. The Buildings & Grounds Committee has discussed completing a Master Plan for the church. The Board discussed the need to put the money in a reserve account until the Board defines the facilities and improvements that are priorities going forward.

Motion: Camellia made a motion to direct the Finance Committee to invest the disbursements of the January funds in a short-term investment for up to 6 months. Bob Weinland 2nd the motion. Motion passed unanimously.

Caroljean talked about which policy should be considered next.

Action item: Gene will reformat the policies before the next policy is selected for review. The Share-the-Plate draft policy is being worked on but will not be completed prior to the new Committee on Share-the-Plate getting organized. Gene recommending converting all policies related to the Building to the new format and the Board can review them in the new format.

The Board is receiving 6 or 7 pages from Mary Scherden within the DFD report and talked about changes to the format. The Board discussed needing more numbers of attendance in the reports for classes and nursery. The other discussion was getting some capstone or brief summary of what was completed in classes. The Board discussed the need for more emphasis on the Program and not as much reporting on how Mary is spending her time as DFD.

Gene installed new version of Church Windows and needed over 4 hours of Tech Support. Gene has worked on phones in Bookkeeper’s Office above the Administrators Office. He also talked about setting up regular meetings for the Committee reviewing financial policies.

Mike wants to do a focused discussion on Living Generous Campaign and find out who sets the goal amount of the Campaign target and other procedures the LG Committee needs to follow. Rev. Hannah recommended getting input from the Finance Committee on the goal for the LG campaign.

Birgitt spoke about COSM. She said that Share-the-Plate Committee has been formed. The COSM meeting is Thurs. this week so the handoff can occur. John Sanford conducted a "Fill your Cup Meeting" for church members. Birgitt handed out a form for any group completing any type of church ministry to complete. She talked about the need to have a group of at least 3 people. Hailey agreed to attend the Jan. COSM meeting.

Service Auction has been set up for Feb. 1st. Camellia talked about flash fundraising done during the Service Auction. Board talked about doing it at Annual meeting or doing a specific fundraising event. The Board talked about doing the fundraising for the church slide projector. The COSM will also participate in doing the flash fundraising. Camellia will collect from Board Members.

Upcoming Dates:

Next Board Meeting: Jan 28th, 2020

Service Action: Feb. 1, 2020

Meeting was adjourned at 8:07 PM