

## **UUCB BOARD OF DIRECTORS MEETING – MINUTES**

**May 28, 2019**

Drafted 6/10/2019, Updated 6/18/2019 Phil Stump

**Present:** President: Hailey Ellingham; Vice President: Caroljean Bongo, Treasurer: Garth Shanklin, Reverend Hannah Villnave, Members at Large: Mike Kercher, Phil Stump

Meeting called to order by President Hailey Ellingham at 6:05 pm.

Hailey described the consent agenda items; today's meeting agenda, the correct minutes from the April 23, 2019 Board meeting, staff report from Rev. Hannah, and minutes from LDT and from Finance Committee.

Garth moved to approve the consent agenda items and Caroljean seconded. **The motion passed unanimously.**

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### ***Updates and Reports:***

Garth presented the April Financials. The April income was \$11,600. The YTD income is \$203,098. He noted the 2018-2019 Annual Budget was \$205,278 explaining that with the Share the Plate and unbudgeted items budget totaled \$220,396.

Rev. Hannah updated the Board on the status of the interviews for the new Church Administrator. The final selection and proposed employee contract is expected to occur at a special Board Meeting in early June.

Caroljean moved to approve the Finance report and Mike seconded. **Motion passed unanimously.**

Sarah Schurr's information will be discussed at the June Board meeting.

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### ***Old Business and Action Items:***

Caroljean provided an update on the No Hate in our Town (NHIOT) steering committee that is being formed by Abbey Kercher. Meetings have been held with Sara Burlingame and she talked to Laramie NHIOT. The committee will reviewing how funds will be addressed with help from Joey. The committee is looking for volunteers. Kids will be helping the Committee. It was recommended that Abbey contact Rev. Hannah for guidance.

Rev. Hannah explained the fire drill to be held following the church service on June 2. The building will be evacuated and groups of people will gather at different locations outside. Individuals will be responsible for leading and guiding the different groups.

### ***New Business:***

Caroljean and Joey will be serving as UUCC delegates to the UUCC General Assembly in Spokane, WA. The Board discussed the potential of helping to offset expenses of the delegates. No action will be taken until after the Assembly during the June Board meeting.

Rev. Hannah talked about the opportunity for the UUCC building to serve as the training site for Reproductive Justice. Auburn Seminary<sup>1</sup> in New York will be providing curriculum and there will be funding and stipends for attendees. Ambreia Meadows-Fernandez, a friend of UUCC, would lead seminars and teach the curriculum. Seminars would occur monthly from July through December with needed space for up to 20 people. The anticipated compensation for facility use is \$10,000. Rev. Hannah said UUCC would contract directly with Auburn Seminary for the facility use. The UUCC Finance Committee will be briefed and the contract will require action by the Board. The Board members present were in agreement of moving forward.

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Phil moved to begin Executive Session at 6:58 pm. Caroljean seconded. The motion passed unanimously.

Garth made motion to move out of Executive Session at 7:45 pm. Phil seconded and motion passed unanimously.

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Board discussed the need for nursery staff 14 years or older needing to have an employee contract. Workers under 14 are volunteers and are not compensated.

Garth described the need to initiate a bookkeeper search. Garth made a motion to initiate a bookkeeper search. Hailey seconded and **motion passed unanimously.**

Garth made a motion to recommend 1 additional week of study leave for Mary Scherden to the Compensation and Benefits Committee. Mike seconded the motion. **The motion passed unanimously.**

Hailey closed the meeting at 8:00 pm.

### ***IMPORTANT DATES***

Next Board Meeting is Cross-over meeting with Potluck on Tues., June 25, 2019  
UUA General Assembly<sup>2</sup>, June 19 – 23, Spokane, WA

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<sup>1</sup> <https://auburnseminary.org/>

<sup>2</sup> [https://www.uua.org/sites/live-new.uua.org/files/2019\\_agenda.pdf](https://www.uua.org/sites/live-new.uua.org/files/2019_agenda.pdf)

**UNITARIAN UNIVERSALIST CHURCH OF CHEYENNE**  
**Board of Directors Meeting**  
**Agenda for May 28, 2019**  
**UUC Library**  
**6:00 p.m.**

- 1. Reading - Hannah**
- 2. Board members Check-in.**
- 3. Consent agenda**
  - a. Agenda for today's meeting
  - b. Meeting minutes from: April 23, 2019
  - c. Staff reports
- 4. Updates and Reports**
  - a. Financial report – Garth Shanklin
  - b. Administration search -Hannah
  - c. Sarah Schurr info to be tabled to June meeting.
    - i. Mission statement, covenant of right relations
- 5. Old Business and Action Items**
  - a. No hate in our town – Caroljean
    - i. Steering committee Abby Kercher
  - b. Fire drill planned for June2.
  - c. Update on bike rack -
- 6. New Business Please** know that we may go into Executive Session at any time during a board meeting and at that time all non-board members will be asked to leave.
  - a. General Assembly delegates: Caroljean and Joey
    - i. Funding/support available?
  - b. Reproductive Justice work (seminary work from New York) Do we want to be a training site for reproductive justice? --Hannah
  - c. Approval of Bookkeeper Position Search – Garth
  - d. Nursery Staff contracts – Joey
  - e. Crossover Board meeting/New Member orientation next month -- Hannah
    - i. Potluck with board and new members
  - f. Executive Session: Personnel Contract issue prompted by Compensation and Benefits.
- 7. Close.**