

UUCC BOARD OF DIRECTORS MEETING

Tuesday, April 23, 2019, 6:00-8:00pm

Present: President: Hailey Ellingham; Vice President: Caroljean Bongo, Secretary: Natalie Vernon, Treasurer: Garth Shanklin, Members at Large: Phil Stump, Gene Heater, and Mike Kercher. Absent Past President Camellia El-Antably,

Also Present: Rev Hannah Villnave, Bertha Bikulcs from COSM, and Joey VanShaik from Compensation and Benefits

Hailey called the meeting to order at 6:05 with a brief check-in from everyone and a Chalice lighting and reading.

We moved the Consent Agenda later our Meeting Agenda as we wanted to do the work that required Joey's input first.

NEW ADMIN SEARCH: Rev. Hannah confirmed that Tori Mazella had done very good work for us as a temporary Administrator but that she will be leaving at the end of this church year. Her last day will be Thursday, June 30th. The job will be posted on 4/24, and applications accepted until

5/10. The job will be listed at 16 hours per week, and Compensation and Benefits have suggested a salary range of \$14.00-\$15.00 per hour. This will put us at the UUA midpoint of suggested hiring range for this position in this sized church.

Garth moved to approve a hiring range of \$14-\$15 per hour. Caroljean seconded, and the Motion was approved by vote without further discussion.

BOARD REPRESENTATIVE TO COMPENSATION AND BENEFITS: Joey brought up the issue of how a Board member comes to be on the Compensation and Benefits committee. In the past, the Board President from the prior year, is offered to be the Board rep to, and Chair of, Compensation and Benefits. This has varied in the past. Structurally C&B is an Ad Hoc Committee of the Board. Currently, Camellia as our past president chose to serve this function. Hailey as our current President, will serve next year.

It was decided that the Board will address this at the July Board meeting with the new Board in place. It will be part of the overall discussion of how the Board interfaces with the committees it charges with functions.

DRAFT BUDGET PROPOSED: Garth went over the Church Budget for FY 2019-2020, comparing it to the current years budget and highlighting differences with explanations. Once approved and in final form, this Budget will be presented to the full congregation at the Annual Business Meeting, May 19th following the Service. After discussion, Gene Heater made a Motion for the Board to approve this draft budget. Mike seconded the motion, and the Motion was passed by unanimous vote.

CONSENT AGENDA:

- Agenda for today's Meeting.
- Approval of Board of Director Meeting Minutes from Feb. 26th, 2019.
- Staff Reports in hand
- March Financials Report

Garth made a motion to approve the Consent Agenda, with the specification that the typographical errors would be corrected in the March Board Minutes. This was seconded by Caroljean and carried unanimously by vote.

UPDATES and REPORTS:

b. Gene presented three sets of papers which documented the work completed thus far by him and his ad hoc committee of Garth, John Sanford, and Sharon Wisroth. After extensive discussion, Phil made a Motion to approve the proposed method of making policy and procedure changes, with two edits. Gene agreed to get the corrected version to the Church Administrator. The Board and Finance Committee will need to review all proposed changes, and Tori or then new Admin can put on the calendar when these will be discussed this summer. Any Congregant is welcome to the Board of Finance Meeting except for Executive Session.

OLD BUSINESS; Mike Kercher updated the Fire Marshall requests are completed, and we plan on a Fire Drill on June 2nd at the end of the Church Service. In the Announcements that morning, the Evacuation Instruction Team will provide information.

NO HATE IN OUR TOWN: Caroljean, Rev. Hannah and Mike had a sense that people wanted more detailed conversations and a path to involvement as an organization. A meeting is scheduled May 5th at 6 pm at UUCC to discuss the NHIOT Campaign. The discussion

will center around how UUCC can provide support for the campaign.

STAFF EMAILS: Rev. Hannah informed us that staff emails are now accessible through Google Suite, which is a user-friendly email interface. She will put out the new church business emails for staff as soon as she has them.

POSSIBLE CHANGES IN SUNDAY MORNING CHURCH FORMAT: Rev. Hannah and Mary Scherden are exploring a new format for Church on Sunday mornings. Church would be two hours in length, with a one-hour service like what we have now, a break with a truncated coffee hour in more of a grab-and-go style, and a multigenerational Potluck one a month. The 2nd hour would be for Religious Education, for both adults and children. This would be a shift of our volunteer energy towards welcoming new and newer folks into our congregation.

Rev. H will put together an outline for listening sessions with the Congregation, and provide a full explanation at the Annual Business Meeting on May 19th. This may be in the form of a pilot for three months in the Fall.

SARAH SCHURR REPORT: Hailey, Gene and Caroljean will bring this to our June Board Meeting so Gene can be involved.

GENERAL ASSEMBLY ATTENDEES: So far Caroljean, Rev. Hannah and Joey will be attending GA in Spokane Washington June 19th-23rd.

TEMPORARY IT ADMINISTRATOR: Garth moved that Gene Heater be appointed to the temporary position of Information Technology Administrator for the remainder of FY 2019 through the end of FY 2020. He would be responsible for maintaining the integrity of all computer network related hardware, software, data and services used by UUCC. Mike seconded this Motion and it was approved by unanimous vote.

Meeting adjourned at 8:20.

IMPORTANT DATES:

May 5th: No Hate in our Town Organizational meeting,
6pm, UUCC

May 12th: Mother's Day Cake Auction Fundraiser

May 19th: Annual Business Meeting, following Church service.

First draft respectfully submitted for review and corrections by Natalie Vernon, Board Secretary, May 4, 2019.

Thank You in Advance.