

UUCC BOARD OF DIRECTORS MEETING

Tuesday October 23th, 2018, 6:05-8:10 pm

Present: President: Hailey Ellingham; Vice President: Caroljean Bongo, Secretary: Natalie Vernon, Treasurer: Garth Shanklin, Members at Large: Mike Kercher, Phil Stump, Past President; Camellia El-Antably,
Also Present: Jack Runnels for the Committee on Shared Ministry.

We had a Chalice Lighting and brief Check-in from all present.

CONSENT AGENDA: Approval of the Consent Agenda was brought up. Gene and Caroljean brought up corrections for the September 25th Minutes. Camellia incorporated those on the spot on her laptop. Natalie will locate the outstanding minutes from July forward, including July 23 and 25th from Special Board meetings which will need to be approved. Camellia moved to accept the Consent Agenda with the incorporated changes to the minutes. Caroljean seconded this. With no further discussion, the Consent Agenda was passed unanimously.

REPORT FROM COSM: Jack Runnels joined us to give a COSM report. The focus of this was to update the Board on the status of the “Share the Plate” initiative. Jack reports that COSM is reviewing surveys taken by the Congregation relating community activities they support as linked to our 7 Principles. They will continue to collect data to make informed decisions about how often to conduct Share the Plate, how to integrate it into the Sunday Service, how to “share” with donations to UUCC during the Service. It was decided that COSM can handle this process but will keep the Board in the loop. COSM will handle this by ad hoc committee or as a group effort, and keep the Board informed. COSM is hoping to start the revised Share the Plate in the New Year.

UPDATES and REPORTS: THE ROOF: Mike reported that there was much progress on the roof repairs. He has re-established communications with Precison’s Foreman and Salesman and has been physically present to supervise getting the roof work ready. He said some of the delays and communication problems were due to heavy hail damage in Colorado Springs, and a Roofers strike. The materials have been delivered to the roof, and Mike expects work to start shortly.

BIKE RACK: The addition of a Bike Rack to the front of the Church is on hold for now, even though donors were ready to pay for an additional rack. A front rack would have to be put in concrete and would be expensive. There is a concern for the safety of parking bikes around the back of the building, both for the riders and the bike, and bike parts. A bright light should solve the problem for now, maybe movement sensitive. Garth will bring this to the attention of the Finance Committee.

SOUND SYSTEM: Mike Shonse reported to the Board that the new sound system for the church is fully funded, and installation work will begin soon.

SERVICE AUCTION: Joe Corrigan has finalized the date for our Service Auction as February 2nd. He hopes all or most of the Board Members will be involved and present.

NEW BUSINESS:

New Business, Executive Session. Hailey reminds us that the Board may need to go into Executive Session at any time, and if that occurs any visitors or guests will be asked to leave.

Interview Committee: Book keeper. We are looking for a team to interview people for the book keeper position. Phil and Garth volunteer to be involved to represent the Board. Joey VanSchalk will be asked if she is willing to continue her support in this way, as she knows the accounting requirements very well.

Interview Committee: Administrator. Rev. Hannah would like to be on this team as she will be working closely with the person in this role. Camellia and Gene will represent the Board, and a few additional names were floated. We hope to see someone from outside the Board but who is well acquainted with how the church runs. Caroljean will call those listed, and if they are interested, will advise them that Hannah, Gene or Camellia will be getting in touch.

COSM on SUNDAY ROLES: WELCOME ANNOUNCEMENT ROTATION: COSM requested that they be reminded more often about who is scheduled to do the Announcements and Welcome each week. Jack will tell them that the Church administrator could send out an update to the Board and COSM once a month, but that COSM should take responsibility to put this information in their calendars. Also, COSM, in contrast to previous discussions, does not count the money taken in during the Service. This should be two Board Members, or if that is not possible, a Board Member and a member of the Finance team. If that fails, a former Board member may be tapped to help count. Finally, it is the announcing Board Member's responsibility to get the adult and child count and put that information on the Collection envelope. Harley or Star will put this information on a sticky note reminder in the perch of the Sound booth, if you don't catch them there after service.

LEADERSHIP TRAINING the UUA Pacific Western Leadership Staff have Leadership training weekends planned in three locations. Group A Jan 11-13, 2019 in Menlo Park, CA, Group B in Albuquerque, NM Jan 18-20, 2019 and Group C in Corbett Oregon, Jan 25-27, 2019. The cost varies by location, and because Cheyenne is long distance, we are eligible for a \$200 travel equalization discount per person. The Pacific Region Home Page can be visited for more information. Caroljean, Jack, Ken and Natalie are all interested. **Applications due now.**

WATER LINE BREAK: The Water line to the Church broke last week, and Mike Kercher, Mike Shonsey, and Bob Twyford all deserve great thanks and appreciation from us all for quickly resolving the situation. The final cost of the work, which has already been completed, is \$5900. Garth proposed and expenditure for \$6000 to the company that completed the work, Wallace and Weber. This amount will come out of the General Operating Fund and is still within the 6% of total budget allowance which are the Board's discretionary funds for emergencies and critically needed repairs. So, let the notes reflect that this \$6000 is approved, but is over and above the actual budget.

Garth made the motion to cut the check to Wallace and Weber, Camellia second it, and it was carried unanimously. Mike K. did warn us to be on the lookout for additional costs added by BOPU, when the bill comes in.

Thank you notes to Mike S. and Bob T. were agreed on, to be written by Hailey as Board President.

Also, Garth made a motion to send a thank you note with a \$50 check to thank our neighbors John and Janice Ayala, for use of their water line while the Church was without water over the past weekend. Camellia seconds that motion, and all votes were in favor.

LIVING GENEROUSLY TEAM NEEDS: As the Thorsons step back from their time leading this effort, LDT is looking at putting together a new team as soon as possible. Rhonda Woodard reports that 2 current members are interested in continuing. Camellia advises everyone that the team needs to begin planning in December, and the bulk of the work is in February and March. Whoever ends up on this team should know that with the Villnave Baby arriving, plans will need to be adjusted accordingly as Rev. Hannah will be very involved on the LG team and parental leave.

SPEAKING OF BABY VILLNAVE The Board discussed chipping in on a present from the Board. A few members are planning their own gifts, and the item was agreed on. The Baby Shower is at the same time as the Thanksgiving Potluck, Nov. 18th. Patty Ridley is heading up the party for the Warm and Welcoming committee.

EXECUTIVE SESSION: Garth made a motion to move into Executive Session. Gene seconded this, and the motion was approved by all. Since Jack is not a Board member, he was thanked and left the meeting. Natalie made a Motion to approve the Ministerial Evaluation written by Hailey, Caroljean and Camellia. This was seconded by Hailey and carried unanimously. Executive session ended, and Camellia made a motion to recognize moving out of Executive Session 7:50, this motion was seconded by Caroljean, and carried unanimously.

ADJOURN and RESTART: Phil made a motion to adjourn the Board of Directors meeting. This was seconded by Gene and carried unanimously.

The meeting was reopened so two more motions would be made. The Meeting came back to order at 8:00 pm.

Garth made a motion that we accept Compensation and Benefits suggestion to separate the Book Keeping and Administrator jobs. This was seconded by Mike and passed unanimously. Garth next made a Motion that the Board approves C&B's recommendations for the job description for the Administrator and Book Keeping positions. Mike seconded this, and the motion passed unanimously. Garth made a third Motion that we approve appropriation of a maximum of \$6000 from the general accounting fund to Wallace and Weber, Inc., for the water line replacement. This was seconded by Natalie, and the Motion was approved unanimously.

IMPORTANT DATES

Thanksgiving Potluck and Baby Villnave Shower, Nov 18th, 2018

Next Board Meeting November 27, 2018

WinterMart, Dec. 14 and 15th, 2018

Leadership Offsite, Jan 11th and 12th, 2019

Service Auction. Feb. 2nd, 2019

Respectfully submitted for review by Natalie Vernon, Board Secretary, Oct 24, 2018.
Corrections welcomed.