

## ***UUCC Board of Directors Meeting***

Tuesday, September 12, 2017, 6:00-8:00 pm

Present: Camellia El-Antably, Board President, Natalie Vernon, Secretary, Paul Howard, Treasurer, Sleeter Dover, Audri Mata, and Garth Shanklin, Members at Large, Lynne Weidel, Past President.

Also Present; Rev. Hannah Villnave, Guest: Carol Bowles, COSM

Not Present: Hailey Ellingham, Vice President.

Camelia opened the meeting with a Chalice Lighting and a reading from Mary Oliver. Following this was a brief check-in by those present.

### ***CONSENT AGENDA:***

- a. Agenda for September Meeting
- b. Meeting Minutes: Aug 8th Board Meeting
- c. Staff Reports
- d. Financial Reports
- e. Committee Reports

Lynne made a Motion to accept the Consent Agenda as is. This was seconded by Paul, and the Motion was passed unanimously.

### ***OLD BUSINESS: SANCTUARY CHURCH UPDATE:***

Garth and Rev. Hannah updated us that the Sanctuary Team has met numerous times. The first meeting had three goals: 1) to bring up concerns they group was receiving re: our status as a Sanctuary Church, 2) to divide into teams to address these concerns thereby streamlining the process, and 3) to make action plans. A draft document is in the works covering hosting and volunteer policies (Sleeter, Howard Zabel, Wendy Soto and Sandi Gaulke). The document is in draft form and will cover our hospitality code, hosting requirements and responsibilities, ICE action plans, critical contact numbers, and a copy of a completed Warrant. It includes guidelines for steps to be taken if ICE appears, if they appear with a warrant, etc. Also, what the parameters are of space in the church designated for Sanctuary. Sandi will provide the ACLU documentation related to all the above.

The next draft will be emailed to Sleeter, and will eventually be a user-friendly illustrated guide so everyone feels as comfortable as possible using this reference tool. There will be a kid's version as well.

### ***BUILDING USE COMMITTEE:***

The Building Use Committee consists of Jim Gaulke, Sharon Kelly, and Carol Bowles. They will be working on a plan about resources in terms of how church space will be used and for what activities, including what is set aside for sanctuary.

Overall, the above issues on Sanctuary and Building use are moving in a good direction, if at “the speed of church”.

### ***BUILDING SECURITY:***

This is a resurfacing concern that is especially important as we are now a Sanctuary Church. Garth looked into re-keying the church since there are so many keys are out in many hands, known and unknown. There has been no reliable tracking of this. An effort is being made for people with keys to check in and document this. Re-Keying at this point was deemed prohibitively expensive, so Mike Shonsey and Garth undid the “crash bar” mechanism on the north facing outside door of the kitchen, and one keypad was installed there. The code to this can be given to volunteers and others who need to know, and this information tracked. In terms of the “Week Captain” for Sanctuary, they are authorized to give out the code to their volunteers and related people who need access.

Garth also researched Security Video Systems, and purchased one for our use on all entrances. Each records for 7 days, then resets. There is no need to monitor the tape unless there is some incident that needs to be looked into. These cameras are motion sensitive. The cameras have been paid for, but Garth is hoping to recoup 50% of the cost. Paul will take this request to the Finance Committee.

Garth also offered to purchase a Wireless Doorbell System.

Garth made a Motion that the Board approves his purchase and installation of the security camera system, donating ½ the cost (\$325). The motion passed unanimously, with Garth abstaining for the vote.

### ***SAFE CONGREGATIONS TEAM:***

The Board had a short Executive Session to discuss a problem with a former member.

**CHURCH USE OF SOCIAL MEDIA:** Rev. Hannah and Audri are looking into how the Church uses Facebook as a communications tool. 500 people have “liked” our FB page so we know it is getting looked at. They have a plan for FB postings now through Dec. 31<sup>st</sup>. They will post on Wednesdays, 1<sup>st</sup> week: “Getting to know your Minister”, 2<sup>nd</sup> week: something from A Board Member/Leadership, 3<sup>rd</sup> week: we hear from a Committee Member. Maybe on Fridays a sneak preview from Rev. Hannah about the upcoming Sunday Service.

### **LEADERSHIP RETREAT**

The Leadership Retreat will be held on Friday evening, September 22, 6-9:00, and Saturday, Sept 23, 8:30-3:00, at UUCC. Invitations are out to the Board, Committee on Shared Ministry, and the Leadership Team.

Camellia and Rev. Hannah have put together an agenda focused on what it means to be a leader of UUCC, and our goals, by group, for the church year.

### **UPCOMING RETREATS:**

There will be a workshop on October 11<sup>th</sup> at UUCCC with Sarah Shure who is our primary contact in the Mountain Desert District.

### **LEGACY FUNDRAISING:**

Wake Now Our Vision is a funds matching program. If a member plans to leave funds to the church in their will, Shelter Rock will match those funds up to \$10,000 per person (or 10% of total gift). The church receives the funds within the next year. Forms can be found on our website under “Giving”.

These can be mailed in as well to Shelter Rock.

### **SANCTUARY GUEST ISSUE: DO WE NEED OVERNIGHT HOSTS FOR CURRENT GUEST?**

This issue was thoroughly discussed. A proposal was made to maintain anighttime host until the end of September and then evaluate the need at that point. This was voted down. Sleeter made the motion that we continue with the Overnight Hosts until the following Monday, Oct. 16<sup>th</sup>, when there is a meeting with Rev. Hannah, our guest, and his lawyer, as well as members of the Sanctuary Team. Garth seconded this motion, and the motion was passed 5-2.

### **MINISTER’S REPORT:**

Rev. Hannah highlighted her written report on her activities submitted to the Board before the meeting. She underlined her focus on Membership; what it means to be a member of this community. She will be holding New

Membership Classes starting in Oct, first and third Sundays after the service  
All are welcome.

***ADVERTISING/COMMUNICATIONS STRATEGY:***

The need for clarity and effectiveness of our internal and external communications was discussed. Currently only the Board President and the Minister can speak for the church in an official capacity. Camellia will put a notice in the UUCU Weekly Notice to form an Ad Hoc Committee to work on a plan/proposal.

Paul will speak to Irene at our bank to get Hailey's name on the list for check signing, in her role as Board Vice President.

**Important Dates:**

Sept 22-23: UUCU Leadership Offsite

Oct 1: Youth Trip to The Great Stupa of Dharmakaya..

Oct 11: Start-up Workshop with Sarah Shurr

Oct 12: Potluck and Letters of Support for Sanctuary

Oct 13,14<sup>th</sup> MDD Youth Convention and Annual Meeting, Boulder Unitarian Church.