

**UNITARIAN UNIVERSALIST CHURCH OF CHEYENNE BOARD OF DIRECTORS
MEETING: March 14, 2017, 6:00-8:30pm.**

PRESENT: President Lynne Weidel, Vice President Camellia El-Antably, Treasurer, Paul Howard, Secretary Natalie Vernon, Past President Birgitt Paul, Members at Large: Hailey Ellingham, Garth Shanklin Also present: Rev. Audette Fulbright.

CONSENT AGENDA: The Consent Agenda consisted of the following:

- Minister's Report
- Director of Lifelong Learning Report
- UUCC Board of Director Minutes from March 2017.
- Financial Report

Lynne asked if the consent agenda could be accepted as is. Birgitt moved to accept the consent agenda, and this was seconded by Natalie.

SANCTUARY CHURCH DISCUSSION: The recent Cottage Conversations held with the congregation were reviewed and discussed. Written summaries were provided. The who, what, where, when, and why of becoming a Sanctuary Church were discussed, resulting in many unanswered questions. We decided that we would invite a Leadership Team to move forward with addressing the questions that will enable us to make a decision. Camellia and Audette will contact the Gaulkes to set up a meeting with the Dovers, Gail Robertson and Tom Dodson as people who are already involved and could serve at this stage.

BOARD GOALS:

- 1. Safe Congregation Team:** This is an as-needed group that meets if there is an issue relating to the Disruptive Behavior Policy. The team of Tim Thorson, Emily Smith, Sara Burlingame, and Audette Fulbright has handled the recent situations with the help of Board Leadership. The Board needs clarity on if this team still exists, and what is the process to involve them if needed?
- 2. Building Security Team:** This team at one point consisted of Trevor Smith, Chuck Skinner, Rob Fulbright, and Marcie Smith. The Board needs to know if this team is still active and what they are working on.

3. **Tightening up personal time-USE ISSUES:** Lynne and Camellia will work on clarifying the wording and expectations of time usage for staff by June 30th for the Board to vote on.
4. **Continuing education of Congregation re: Financial Straights:** Paul will be involved in the Living Generously presentation of how we continue to impress this on the Congregation.

USE OF CHURCH ASSETS/PURGE OF UNUSABLE ITEMS: Garth proposed a method for inventorying Church assets and belongings. It was decided that the paid staff would go through everything in the Church and identify what we need to keep, what can be sold, and what should be donated, and what trashed. This would be submitted to the Board and we will vote on a policy for how to handle this process at the May Board Meeting.

This will be available for the Board Meeting to review in May.

BLACK HILLS ENERGY REBATE PROGRAM;

Garth updated us on the Black Hills Rebate opportunity. We have been moving ahead with a sample retro-fit installation performed by Mike Kerchner. The sample, which was installed above the Pulpit, worked well. Not only will all the lights be retrofitted with less expensive and more energy efficient bulbs, but we get a rebate. Garth will serve as the Board liaison with Michael through this process. Michael will need help with the installation when it moves church-wide.

ADVERTISING DILEMMA: Mac Marino donated the cost of advertising for the month of March in the WTE. She went to the newspaper and paid directly rather than making a donation. This does not go through our budget. The Board at a future meeting needs to discuss the best use of our advertising dollars. Hailey will send Mac a thank-you note.

BUDGET UPDATE: Paul informed us that all budgets are due into the Finance Team by March 31st. A meeting will be held to process the budget requests before the next full Finance Committee meeting April 21st.

SPECIAL BOARD MEETING: The Board will have a special meeting Sunday April 23rd after church to approve the budget before it is sent out to the Congregation. This may take more than one meeting. If two meetings are required, the Board will meet after church on April 30.

Living Generously Update: Camellia advised us on the status of the pledges, highlighting that we have 3 brand new pledgers, and a few upped pledges this year. The team will make follow-up calls to members they have not heard from.

Respectfully submitted for review and corrections, April 6, 2017 by Natalie Vernon, Secretary, UUCB Board of Directors.