

UNITARIAN UNIVERSALIST CHURCH OF CHEYENNE  
BOARD OF DIRECTORS MEETING,  
September 13, 2016  
6:00-8:00pm

Vice President Garth Shanklin called the meeting to order with a Chalice Lighting at 6:05pm.

Present: Vice President: Garth Shanklin, Treasurer: Paul Howard, Secretary: Natalie Vernon, Past President: Birgitt Paul, Members at Large: Audri Mata, Hailey Ellingham. Also present: Rev. Audette Fulbright.

Absent: President: Lynne Weidel, Member at Large: Camellia El-Antably

Visitor for First 15 Minutes: Thomas Redding

Rev. Audette led a Mindful Meeting check-in, and a Chalice Lighting opened the meeting.

**FOOD MISSING FROM THE KITCHEN:** Thomas Redding brought the problem of food missing from the church kitchen to the Board's attention. This is a long standing problem. After discussion it was determined that food anyone has plans for should not be left in the church kitchen as we cannot protect it.

**CONSENT AGENDA:**

Director of Lifelong Learning Development Report

Minister's Report (given verbally)

Financial Report

August Minutes due for approval at next meeting

**MINISTERS REPORT:** Rev. Audette reported that she is resuming her Quarterly Staff meetings this month with an Agenda to go over safety regulations, reminders to review the Employee Handbook, and to work on individual goals.

Ideas for Church Christmas activities were discussed. Rev. Audette will conduct the Candle Light Service on Christmas Eve, and Audri will host a brunch at Church on Christmas Day for those who wish to celebrate together.

The Consent Agenda was approved unanimously.

**TRANSITION PLANNING:** The Transition from having a settled Minister to becoming a Teaching Congregation was discussed. The Search Committee will be proposed and voted in by the Congregation at the Congregational Meeting on September 18<sup>th</sup>. The Committee will begin their private meetings and propose a Search Budget with Keith Kron's input. It was determined that the Cottage. Conversations will continue over the next months, second Sundays of the month Board Members will be host these and the content will partially be determined by the information needed by the Search Committee.

FAQ (Frequently Asked Questions) information was reviewed and determined it should go out to the Congregation in the upcoming week.

**Fundraising Status Report:** The Fundraising Event Calendar for the year was discussed, and currently has the following scheduled

- October: Oktoberfest: Oct 22. 7:00 pm
- November: Wall of Wine
- December: Wintermart, Dec. 9 and 10
- January: TBD
- February: Service Auction (in first two weeks per Joe Corrigan, Jennifer Goodman)
- March: Stewardship: Living Generously
- April, May, June TBD
- August: Frontier Days RV Parking. (Idea under investigation)

It was determined that we need a Fundraising function as part of the Finance Team's responsibility. This will be separate from the Living Generously Team. The Finance Team will have financial oversight, and work with Leadership Development to identify three people to serve on this Fundraising Subcommittee of the Finance Team. Garth as liaison between the Board and the LDT will handle these communications.

The Cottage Conversations elicited ideas for Fundraisers as follows:

- Day Camp all summer
- Rent RV Parking During Frontier Days
- Youth Con Fundraisers (they have been informed of this)
- Noon Years Day Party
- Car wash, Bake Sales, Garden Sales

**FINANCE REVIEW TEAM:** Paul Howard as Treasurer reported that the Finance Review Team will have its “audit” results in by the end of October, per Chair Phil Stump. The Finance Committee will propose the 2017 Review Team which will then be appointed by Board President Lynne Weidel. Paul will get Finance Team consensus on this.

**CULTURE OF GRATITUDE:** In keeping with our culture of gratitude and noticing that people the Board thanks really appreciate the recognition, we will modify this Board tradition by requesting every Board member to bring a specific thank you card to the monthly meeting. Named person and reason for thanks should be stated. Everyone will sign all cards and Shelley as Church Administrator will mail them out.

**ADAPTIVE DANCE REQUEST:** Leslie Ohashi lost her grant for the Dance Class she held on Saturdays in the Social Hall for children with developmental challenges. She has asked that the usage fee be waived. After discussion, Birgitt proposed that we waive her fees for the school year, or until she finds another option. Natalie seconded, and the motion passed unanimously. Part of the proposal is that when she finds funding she will begin paying the Building Usage fee again.

**Important Dates to Remember:**

Sunday September 18: Congregational Meeting, Social Hall following Coffee Hour

October Board Meeting: Tuesday Oct. 11<sup>t</sup>

Faith Development Registration: by Oct 16<sup>th</sup>

First UU 101: Oct 2<sup>nd</sup> 9-10:15 Breakfast Theologies

Second UU 101: Board and Leadership at UUC 12-1:30

Submitted by Natalie Vernon,  
Board Secretary