

Unitarian Universalist Church of Cheyenne
Board of Directors Meeting
February 9, 2016
6:00 – 8:00 p.m.

Members Present: President Birgitt Paul, Vice President Lynne Weidel, Treasurer Paul Howard, Past President Chuck Skinner. Members at Large; Mark Vinich, Hailey Ellingham and Sara Burlingame. Also present: Rev. Audette Fulbright. Members Absent: Secretary, Natalie Vernon

President Birgitt Paul officially called the meeting to order at 6:00 p.m. after the Chalice Lighting. "Life is always unfinished business" read by Rev. Audette.

Consent Agenda:

- Approval of January minutes
- DLPD Report
- Music Director
- Minister Report
- Financials for December

The Consent Agenda was approved unanimously. A request was made for a report from the '**Grounds group**' to be included in the next Consent Agenda. That group will need to be advised of the deadline date for submission. **Leadership Report** note was also requested for next Consent agenda.

The UU Policy Book needs updating with the policies that have not been added in recent years. The V.P. will take care of this.

Financial Report: Paul Howard reported on financials: Two thirds of pledges returned. 2/3 budget has been raised. Paul will bring back a report for the Youth Group next month. Comea Shelter funds were discussed, compensation and Rev. Audette's Life Insurance discussed.

Winter Mart: Terri Kreuzer has decided to step back. She has asked for and received time to speak to the board next month.

The board received a little education from Reverend Audette on G.O. Index #1 for small and mid-sized congregations and salary information. In that vein, Marcie Smith's contract was used as an example. Paul Howard moved to approve, Marcie's contract as music director retroactive to December 1, 2015. The motion was seconded by Hailey Ellingham and approved unanimously.

Living Generously: Mark Vinich reported out on the kick off, Feb. 7th, and thanked board members for providing soups. He felt the kick off was good but a little short on people present. The team will send out pledge forms to members who were absent. LG team did suggest a 10% increase in the pledge forms as doing so had been studied and deemed best practice. An updated membership list is needed by the committee. Shelley, the church administrator, will be made aware of the confusion with membership list. (deceased members received pledge forms, current members did not receive forms). Request was made as to how BREEZE, an operating system, was a part of this equation.

Safe Congregation: Sara Burlingame reported back. A letter has been composed to advise a member of (their) status regarding involvement in church activities. Lynne Weidel made a motion to accept the recommendation of the Safe Congregation team as outlined in their letter to the board. Paul Howard seconded the motion. Approval will be contingent on approval by absent board member per Birgitt.

Purchasing Policy: Lynne Weidel presented the proposed policy. Shelley will be advised, as will anyone with purchasing power. Sara Burlingame motioned that the board approve the proposed policy as amended. The amendment deleted all wording after 'Buy one, get one free with purchase also considered UUCC property.' Paul Howard seconded and the motion was approved.

Inventory of Assets: Birgitt reported that one room has been inventoried for insurance purposes and all inventorying will be completed by March 1st, 2016.

Leadership Summit: Notes will be sent out by Birgitt and Lynne.

Earth Day: Birgitt advised that this year the event will be organized by/into teams doing 'projects'. Requests for volunteers will be 'rolled out' this coming Sunday (Feb.14). The plan for future Earth Day events is to have it included in the church budget and used as a fund raiser.

Thank you cards to members were signed.

Important dates:

Wall of Wine Fundraiser Feb 20th.

Living Generously Feb 28th

Earth Day Activities April 22-23.

Respectfully submitted (please make corrections and additions! I'm sure to have missed things 😊 or included things that should not be in the minutes.

By Hailey Ellingham, Member at Large