

**Spring into Art Show & Sale**  
May 6 & May 7, 2011  
hosted by the Unitarian Universalist Church of  
Cheyenne, 3005 Thomes Avenue

**SHOW/SALE:**

**Friday, May 6 th, 4:30 pm - 6:30 pm**  
**Saturday, May 7 th, 9 am - 6 pm**

**Categories for Art & Crafts**

**Open to all fine artists and craftspeople.**

- All Fine Art forms and mediums including Oils / Acrylics/ Watercolor, Photography, Graphics/ Pastels/Drawing, Sculpture & Mixed Media.
- All Craft forms & media including Jewelry, Clay, Fiber, Paper, Glass, Wood, Metal & Mixed Media.
- **Original artwork and crafts must be hand-crafted by the artist/craftsperson. No kits, imported, mass produced, or manufactured items will be allowed.**

**Booth Displays**

All Artists must be present during the entire show. Sales representatives are not allowed. Artists are responsible for their own work and display at all times, even when temporarily relieved by UUCC volunteers. No responsibility shall attach to UUCC, its officers, members or volunteers in the event of damage, loss, theft, or destruction of exhibitors' artwork or display facilities. Exhibitors participate in Spring into Art Show/Sale entirely at their own risk.

**Booth /Space Limitations:**

A maximum of 25 booths available due to space limitations at UUCC building, 22 booths located in the gym/social hall and possibly three in the lobby.

- Return entry form with fee ASAP to the UUCC ArtFest for your confirmed space.
- Booth requests will be honored, not guaranteed.
- Booth displays must be free standing and secure.
- Booth Dim: 8'w x 6' deep x 8'h.
- One 8' x 30" table (smaller available) and 2 chairs will be provided. Table coverings required.
- Booths may be shared by artists/crafters at a Shared Booth Fee, if noted at time of entry.

**Booth Fees • First Come ~ First Serve**  
**Regular Booth: \$ 60. UU Members \$50.**  
**Shared Booth: \$ 80.**  
**Electricity Fee: \$10.**

Limited electricity available for perimeter booths only and for Artists/crafters whose work needs electricity will be honored with first form & fee.

**Booth Display Set-up**

Friday, May 6th from 2 pm - 4 pm  
Saturday, May 7th from 7:30 am - 9 am  
Tear-down, Saturday, May 7th from 6 -7:30 pm

**\* Home-Stay Accommodations for Traveling Exhibitors** needing a place to stay. Our UU congregation will host a limited number of Home-Stay Accommodations for out-of-towners for Friday & Saturday nights. For these arrangements, please contact ArtFest coordinator, Terry Kreuzer or UUCC office by April 26th.

**Sales Tax**

**Artists/Crafters are responsible for collecting all sales tax on their own sales.** For sales tax license, contact: Wyo. Dept. of Revenue, Excise Tax Div. Herschler Bldg, 122 W. 25th St. Cheyenne 307-777-5200 <http://revenue.state.wy.us>

**Deadlines to Note:**

April 29th: Entry form & fee Deadline  
Monday, April 25th: Booth Cancellation  
Friday, May 6th: Set-up 2 pm - 4:30 pm  
May 1st: Set-up 7:30 am - 9 am

**Unitarian Universalist Church of Cheyenne**  
**PO Box 2531, 3005 Thomes Avenue**  
**Cheyenne, WY 82003 UU office: 307-638-4554**

**For Info or Questions:**

**Email: [uucc@uucheyenne.org](mailto:uucc@uucheyenne.org)**  
**Contacts: Terry Kreuzer, 307-214-3932**  
**Email: [tkreuzer@terrykreuzer.com](mailto:tkreuzer@terrykreuzer.com) or**  
**[uucc@uucheyenne.org](mailto:uucc@uucheyenne.org)**

**Entry Form Download:**  
**[www.uucheyenne.org/artfest/](http://www.uucheyenne.org/artfest/)**

**ENTRY CHECK LIST**

- Completed entry form
  - Check for booth fee, payable to UUCC ArtFest.
  - Artist signature
  - Copy of Entry form for own files.
- Incomplete entries will be returned.

Mail to : UUCC Art Show & Sale Committee  
PO Box 2531, Cheyenne, WY 82003

**ENTRY FORM Please Print DUE 4/29/11**

Art Category \_\_\_\_\_  
Name \_\_\_\_\_  
Business Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Email \_\_\_\_\_  
Phone (home) \_\_\_\_\_  
Phone (work) \_\_\_\_\_

**Are you sharing a booth?  Yes  No**

With Whom? \_\_\_\_\_

**Electricity Extra Fee: \$10.  Yes  No**

**Artist Agreement: Artist agrees to all the provisions of this festival as defined by this brochure.**

Original artwork and crafts must be hand-crafted by the artist/craftsperson. No kits, imported, mass produced, or manufactured items will be shown at the Festival. Artist will be present during the event. No responsibility shall attach to UUCC, its officers, members or volunteers in the event of damage, loss, theft, or destruction of exhibitors' artwork or display facilities. Exhibitors participate in the Spring into Art Show/Sale entirely at their own risk.

**Artists/Crafters are responsible for collecting all sales tax on their own sales.**

Signature \_\_\_\_\_

**Entry Form Download:**  
**[www.uucheyenne.org/artfest/](http://www.uucheyenne.org/artfest/)**

