## Spring into Art Festival May 1 - 3, 2009

**hosted by the Unitarian Universalist Church of Cheyenne, 3005 Thomes Avenue**

**Wine & Cheese Reception**
Friday, May 1st from 4:30 pm - 6:30 pm

**Saturday, May 2nd, 9 am - 4 pm**
**Saturday, May 3rd, 10 am - 1 pm**

**Categories for Art & Crafts**
**Open to all fine artists and craftspeople.**
•All Fine Art forms and mediums including Oils / Acrylics/ Watercolor, Photography, Graphics/ Pastels/Drawing, Sculpture & Mixed Media.
•All Craft forms & media including Jewelry, Clay, Fiber, Paper, Glass, Wood, Metal & Mixed Media.
•Original artwork and crafts must be hand-crafted by the artist/craftsperson. No kits, imported, mass produced, or manufactured items will be allowed.

**Booth Displays**
All Artists must be present during the entire show. Sales representatives are not allowed.
Artists are responsible for their own work and display at all times, even when temporarily relieved by UUCC volunteers. No responsibility shall attach to UUCC, its officers, members or volunteers in the event of damage. loss, theft, or destruction of exhibitors' artwork or display facilities. Exhibitors participate in Spring into Art Festival entirely at their own risk.
**Booth /Space Limitations**
A maximum of 25 booths available due to space limitations at the UUCC building. Twenty four booths located in the gym/social hall and possibly three in the entrance/lobby area.
•Return entry form ASAP to the UUCC ArtFest for your confirmed space.
•Booth requests will be honored, not guaranteed.
•Booth displays must be free standing and secure. Booth Dim: 8'w x 6' deep x 8'h.
•One 8' x 30" table (smaller available) and 2 chairs will be provided. Table coverings required.
•Booths may be shared by artists/crafters at a Shared Booth Fee, if noted at time of entry.

**Booth Fees • First Come ~ First Serve**
**Regular Booth: $ 60. UUCC Members $50.**
**Shared Booth: $ 75.**

Limited electricity available for perimeter booths only and for Artists/crafters whose work needs electricity will be honored first.

**Booth Display Set-up**
Friday, May 1st from 2 pm - 4 pm (optional)
Saturday, May 2nd from 7:30 am - 9 am
Tear-down, May 3rd from 1 pm - 3 pm

*** Home-Stay Accommodations for Traveling Exhibitors** needing a place to stay. Our UU congregation will host a limited number of Home-Stay Accommodations for out-of-towners for Friday & Saturday nights. For these arrangements, please contact ArtFest coordinator, Terry Kreuzer or UUCC office by April 24th.

**Sales Tax**
**Artists/Crafters are responsible for collecting all sales tax on their own sales.** For sales tax license, contact: Wyo. Dept. of Revenue, Excise Tax Div. Herschler Bldg, 122 W. 25th St. Cheyenne 307-777-5200 http://revenue.state.wy.us

**Deadlines to Note:**
April 22nd: Application deadline
April 24th: Requests for Home-Stays
May 1st: Set-up for Reception
May 2nd: Set-up
May 1st through 3rd: Festival Days
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**Unitarian Universalist Church of Cheyenne**
**PO Box 2331, 3005 Thomes Avenue**
**Cheyenne, WY 82003 UU office: 307-638-4554**

**For Info or Questions:**
**www.uucheyenne.org/artfest/**
**Email: uucc@uucheyenne.org**
**Contacts: Terry Kreuzer, 307-214-3932**
**Email: tkreuzer@terrykreuzer.com or uucc@uucheyenne.org**

**ENTRY CHECK LIST**
o Completed entry form
o Check for booth fee, payable to UUCC ArtFest.
o Artist signature
o Copy of Entry form for own files.
Incomplete entries will be returned.

Mail to : UUCC Art Festival Committee
PO Box 2331, Cheyenne, WY 82003

**ENTRY FORM** Please Print

Art Category _____

Name_____

Business Name_____

Address_____

City_____State____Zip_____

Email_____
Phone (home)_____
Phone(work)_____

o Home-Stay Request _____adults
_____children
o Attending Friday, May 1st? o Yes o No

o Are you sharing a booth? o Yes o No
With Whom? _____

**Artist Agreement: Artist agrees to all the provisions of this festival as defined by this brochure.**
Original artwork and crafts must be hand-crafted by the artist/craftsperson. No kits, imported, mass produced, or manufactured items will be shown at the Festival. Artist will be present during the event. No responsibility shall attach to UUCC, its officers, members or volunteers in the event of damage, loss, theft, or destruction of exhibitors' artwork or display facilities. Exhibitors participate in the Spring into Art Festival entirely at their own risk.
**Artists/Crafters are responsible for collecting all sales tax on their own sales.**

**Signature**_____

**Entry Form Download:**
**www.uucheyenne.org/artfest/**