

Unitarian Universalist Church of Cheyenne
Arts & Aesthetic / Building Committee
3005 Thomes Ave
PO Box 2331
Cheyenne, WY 82001
307-638-4554 FAX 307-638-9033
Email: UUCC@UUCheyenne.org

WinterMart Arts & Crafts Sale 2011

Unitarian Universalist Church of Cheyenne
UCC Social Hall, 3005 Thomes Avenue, Cheyenne, WY 82001

December 16, Friday 4:30 - 6:30 pm (preview sale optional)
December 17, Saturday 9 am - 4 pm

Booth Fees: FIRST COME – FIRST SERVED.
Regular Booth \$ 50. UCC members \$ 40.
Shared Booths \$80.
Open to all artists, craftspeople and other vendors of hand-crafted wares.

Reservation forms & fees due by Monday Dec 5, 2011 by 2 pm at UCC office.

For booth/table reservations & info, contact Andrea Heater at 638-4554
(administrator@uucheyenne.org) or Terry Kreuzer at 214-3932 (tkreuzer@terrykreuzer.com).

Entry Form Download: www.uucheyenne.org/artfest/

Booth Displays:

All Artists/Crafters/Vendors must be present during the entire show or have a substitute person attending booth. Artists/Crafters/Vendors are responsible for their own displays & inventory at all times even when temporarily relieved by UCC volunteers. No responsibility shall attach to UCC, its officers, members or volunteers in the event of damage, loss, theft, or destruction of exhibitor's artwork, wares or display facilities. Exhibitors participate in the UCC WinterMart Arts & Crafts Sale 2009 at their own risk.

Booth/Space Size & Limitations: Booth dim.: 8'w x 7'd x 8'h

One 8' x 30" table (smaller available) & two chairs will be provided. Booth Displays must be freestanding & secure.

Table Coverings required. Booths may be shared by artists/crafters/vendors at a Shared Booth Fee of \$ 60. if noted at time of entry. Booth requests will be honored, not guaranteed.

Sales Tax:

Artists/Crafters/Vendors are responsible for collecting all sales tax on their own sales. For WYO. sales tax license, contact Wyo. Depart. of Revenue, Excise Tax Div. Herschler Bldg. 122 W. 25th St Chey, 307-777-5200 or <http://revenue.state.wy.us>

Dates & Deadlines to Note:

Booth Fee & Signed Form due: Monday, Dec. 5 by 2 pm
Set-up: Friday Dec 16 , 2 - 4:30 pm OR Saturday, Dec 17, 7 am – 9 am

Preview sale (optional) Friday Dec 16, 4:30 - 6:30pm

Market: Saturday, Dec 17, 9 am - 4 pm and
Take-down: Saturday, Dec 17, 4 - 5:30 pm

UUCS WinterMart 2009 - Rules text 1

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December 16, Friday 4:30 - 6:30 pm (preview sale optional)
December 17, Saturday 9 am - 4 pm

Booth Fees: FIRST COME – FIRST SERVED.
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Shared Booths \$80.
Open to all artists, craftspeople and other vendors.

Reservation forms & fees due by Monday, Dec 5th by 2 pm at UUCS office.

ENTRY FORM Please Print

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Email: _____ Cell _____

Phone (home) _____ Phone(work) _____

Describe Art/Craft or booth: _____

Artist/Crafters/Vendors agreement:

Artist/Crafters/Vendors and/or their Company / LLC / Incorporated agree to all the provisions of this UUCS 2011 WinterMart Arts & Crafts Sale Rules Text 1 & 2 as defined by this brochure.

Artists/Crafters/Vendors are responsible for collecting all local & state sales tax on their own sales.

Artists/crafters/Vendors are responsible for their own displays & inventory at all times even when temporarily relieved by UUCS volunteers.

No responsibility shall attach to UUCS, its officers, members or volunteers in the event of damage, loss, theft, or destruction of exhibitor's artwork, wares or display facilities.

Exhibitors participate in the UUCS WinterMart Arts & Crafts Sale 2011 at their own risk. * Special Note: UUCS will be hosting Families within the Family Promise Program at our church the days of

our set-up & sale, which means the families will be UUCG guest for meals & over-night stays. Artist/crafters may want to consider removing extremely valuable work as all property is at the vendor's risk. Over the years, we have never had any issues with loss of work that UUCG & organizers are aware of. Further questions on this matter can be asked of Terry Kreuzer.

Artist and or their representative will be present during the event hours.

Signed vendors agrees to all the conditions and market rules text as stated on UUCG WinterMart 2009- Rules text 1 & 2 pages.

Signature_____

Paid by_____#check or cash. Date_____

Number of booths_____Shared_____

**Entry Form Download: www.ucheyenne.org/artfest/ UUCG WinterMart 2009-
Entry fm & Rules text 2**